

## General Carline Procedures / Golden Campus: 2017-2018

### Drop-Off

Unless going to Before Care (for Children's House & Elementary-aged children), students are to arrive within the Drop-Off window each morning, and not before:

- 7:30 - 7:45 for High School\*
- 7:45 - 8:00 for Elementary and Farm School
- 8:00 - 8:15 for Children's House

\*Only staff and High School students are to use the north parking lot by the High School between 7:30 and 8:15.

When dropping your child off, please pull all the way forward around the Traffic Circle along the sidewalk so we minimize the congestion on Salvia Street, and keep the carline moving along. If you are unloading a bike please park in the South Lot so to not hold-up the flow of traffic through the Traffic Circle.

### Pick-Up

Please do not arrive and wait in the Circle more than 5 minutes ahead of your child being released from school. If you must arrive earlier, please park at the Tony Grampsas Park parking lot and wait there until your child(ren)'s dismissal window.

Parents with multiple children attending our Children's House, Elementary, Farm School and/or High School programs are to arrive at Pick-Up within the latest window for their children's programs:

- 2:45 - 3:00 for Elementary and High School
- 3:00 - 3:15 for Children's House and Farm School\*

\*Guardians of Farm School students must wait until 2:55 at the earliest to begin to line up around the Circle.

- Guardians of Farm School students with Elementary siblings need to arrive during the Farm School pick-up window, and not before.
- Guardians of Children's House students with Elementary siblings need to arrive during the end of the Elementary pick-up window, park in the south parking lot, and then walk in to pick-up their child from the Children's House. Due to state licensing requirements, guardians of Children's House students will need to park and come in the building to sign-out these children.

When picking-up, please pull all the way forward around the Traffic Circle along the sidewalk so we minimize the congestion on Salvia Street, and keep the carline moving along. If you are loading a bike, please park in the South Lot so to not hold-up the flow of traffic through the Traffic Circle.

At the end of the day, please reserve the parking spaces in the south parking lot nearest to the building for parents of Children's House students. We want to provide for easy transitions from school for our littlest of community members and their families.

All students must be picked up by the end of their/their sibling's Pick-Up window, unless enrolled in After Care, an after school Enrichment activity, or unless prior arrangements have been made with guides, advisors, and/or program directors for school sponsored opportunities or for school-related work.

Please remember to abide by all applicable traffic laws during Drop-Off and Pick-Up. This includes driving at low speeds, not crossing the double yellow lines, and not using your cell phone while in motion.

Thank you!

# Carline Pick-Up Traffic Pattern / Golden Campus: 2017-18

